

Mid-Central States Orthopaedic Society

67th Annual Meeting - 2021

THE LODGE AT DEADWOOD – 100 PINE CREST LANE – DEADWOOD, SOUTH DAKOTA MEETING

DATES: June 10, 11, 12, 2021

EXHIBITING DATES: June 10, 11, 12, 2021

2021

Partner exhibiting prospectus - Application for Partner Exhibit space

Please reserve exhibit space for our company at the Mid-Central States Orthopaedic Society 2021 Annual Meeting at The Lodge at Deadwood, Deadwood, South Dakota. We understand that the application becomes a contract when signed by us and accepted by the Executive Director. We agree to abide by the conditions of the contract and regulations published on Application and by all conditions under which space at Lodge at Deadwood is leased to MCSOS. We accept responsibility for informing all our employees and agents of these conditions and agree that they will abide by them.

We understand that this application deadline is **May 1, 2021** and that full payment of exhibit space is due by **May 14, 2021**. Space will be assigned as received. We are aware that any information received by the MCSOS after May 18, 2021, will NOT be included in the Annual Meeting Official Program.

We understand the cancellation policy and the penalties for canceling our exhibit. We understand that if payment for exhibit space assigned is not received by the Executive Director by May 22, 2021, that space can be reassigned. We understand that any product(s) we will be promoting through our exhibit that require approval by the Food and Drug Administration (FDA) must receive this approval before our company will be eligible to exhibit. By signing the application, we are signifying that FDA approval has been granted. We understand that our exhibit is designed for the display and demonstration of products and services relating to the practice and advancement of the art and science of medicine, and the professional education of the members of the MCSOS. To this end, the Executive Director may forbid installation or request removal or discontinuance of any exhibit or promotion, wholly or in part, that in her opinion is not in keeping with the character and purpose of the MCSOS.

We agree to be responsible for our own property through insurance or self-insurance and shall hold harmless each of the other parties and for any and all damage caused by theft and those perils normally covered by a fire and extended coverage policy.

We understand that the MCSOS reserves the right to change or modify any rule or regulation and the Official Program in the best interest of the Association. Exhibit Partners will be notified of any changes.

RULES & REGULATIONS

Cancellation

If exhibit space is canceled prior to May 22, 2021, a \$100 cancellation fee, per booth, will be charged to the Partner to cover administration expenses of the Association. If cancellation is made after May 22, 2021, booth payment will be retained and designated as a contribution listed in program booklet. If you receive information regarding this meeting after any of these dates contact Executive Director at 316-305-9378 or mcsos1954@gmail.com

Specifications and Furnishings

All booths are 8' x 8'. Rental fee includes an identification sign with the name of the organization or firm and booth number, one 6' x 30" skirted table, one chair, and one wastebasket.

Dismantling

Dismantling may begin after 10:30 a.m. on Saturday, June 12, 2021, and must be completed by 12:00 noon.

Security

The Association cannot guarantee against loss or damage of any kind, but will make all efforts to protect Partners.

Cooperation

Partners may arrange their exhibits as desired, but the arrangement must be such as not to interfere with the light or space of other Partners, and be in keeping with the general exhibit plan as outlined in these pages, preserving the open booth appearance.

Official Assignment

Partners may not assign, sublet, or apportion to others, the whole or any part of the space allotted, and may not display goods or services other than those manufactured or regularly distributed by them. Representatives of non-exhibiting firms will not be registered without permission of the Association management.

Booth Limitations

Interviews, demonstrations, distribution of literature, samples, and detailing should take place inside the confines of tabletop booths in order to avoid infringements of rights and privileges of other Partners.

Staffing Booths

Exhibits should be staffed at all times during the Exhibit Room's designated viewing time.

Application for exhibit space

THE LODGE AT DEADWOOD – 100 PINE CREST LANE – DEADWOOD, SOUTH DAKOTA

I have read and understand the conditions of the contract and regulations published in the Prospectus. By signing below I am indicating my company's agreement to become a Partner at MCSOS Annual Meeting and be bound by any and all conditions and regulations.

Please print or type:

Company Name _____

Address _____

City/State/Zip _____ Telephone _____ Fax _____

Contact Name _____ Title _____ Email _____

Address _____

City/State/Zip _____ Telephone _____ Fax _____

Signature _____ Date _____

Booth locations will be assigned in order of receipt of Application.

Check Desired Sponsorship Level: \$2,500 (Gold) _____ \$1,500 (Silver) _____

If possible, please do not place us near the following companies or type of companies: _____

Payment and Sponsor Information

(Payable to Mid-Central States Orthopaedic Society) **Tax ID #48-0064310**

Silver (\$1,500) & Gold (\$2,500) Exhibit Levels (Companies will be listed in Program as Silver or Gold)

Booths are 8 x 8 with a Skirted Table

EXHIBIT INFORMATION

Location: The Lodge at Deadwood, 100 Pine Crest Lane, Deadwood, South Dakota

Reservations: 877-393-5634 – June 10, 11, 12, 2021 – Setup: Thursday, June 10, 2-5 pm

Exhibit Dates & Hours: Thursday, June 10, 5:30-8:00 pm; Friday, June 11: 7:00 am, mid-morning break;

Saturday, June 12, 7:00 am, mid-morning break

Shipping & Receiving: In the event it is necessary for you to send materials and/or equipment to The Lodge at Deadwood prior to your arrival, please coordinate the delivery of such items with the Catering Director, Gabe Bezpaletz at 605-571-2121. All shipments (materials, packages, equipment, etc.) must be coordinated in advance with the Convention Services Department. Shipments that arrive prior to two weeks of the event will be subject to storage fees. All shipments must have proper The Lodge at Deadwood shipping labels. The Lodge at Deadwood will not be liable for lost, theft, damage, destruction or the like of said packages. Each company shall be solely responsible for the risk of loss. The Lodge at Deadwood will only accept prepaid packages. The Lodge at Deadwood will refuse any package coming C.O.D. and The Lodge at Deadwood will make no notification to the shipper.

Handling charge as follows: Contact The Lodge at Deadwood for your company's specific shipment.

Official Program Description

Please type or print a description of your company to appear in the Official Program.

General Product Line _____

Company Name _____

Address _____

City/State/Zip _____

Telephone _____ Fax _____

Description or list product(s) you wish shown in Program brochure.

Partner Names for Badges

Please print the names of company representatives to be used on exhibit badges.

For Office Use Only

Date Application Received _____

Booth Space Assigned _____

Date Received Full Payment _____

Amount Received \$ _____

Check Number _____

Return your Application to:

Rita Baker, Executive Director

Mid-Central States Orthopaedic Society

P.O. Box 21373 • Wichita, KS 67208-7373

Office: 316-305-9378

Email: mcsos1954@gmail.com